

## MyEd – Homeroom, Timetable and Demographics

\*\*Student Schedules will not be handed out at the school until homeroom on September 3rd

**Log on to MyEd BC:** <https://www.myeducation.gov.bc.ca/asp/en/>

(Instructions are in the “how to log on” document on the Yale website under “student portal”)

### HOMEROOM

**Go to the “My Info” tab** on the top. There you will see your name, student number, PEN number etc., and your Homeroom. This is your homeroom for the 2019-2020 school year.

### STUDENT TIMETABLE

**You are on the “My Info” tab** now click on the “**Current Schedule**” tab on the left hand side. You should now see your current year timetable.

**Course Change dates and times are included in the letter.**

**Course change requests sent in by email will not be considered.**

### DEMOGRAPHIC INFORMATION

\*\*\*\*Please note: If you are new to Yale, the program has not allowed us access to update your demographic information yet. We will be updating demographics as soon as possible.

There are many pieces of information in this program that are not used at the secondary level.

\*We only keep parent addresses if they are different than the student’s and there is an expectation of receiving mail.

We **are** concerned about the following:

1. Contact Name
2. Relationship to student
3. If the contact lives with the student
4. If they are a parental authority or guardian
5. Cell phone
6. Home phone (is the same as cell phone if there is no land-line)
7. Work phone (if applicable)

Email addresses do not show here. If you have **not** been receiving any emails about report cards, schedules, the welcome back letter, etc. Please send us an email using your up-to-date email address.

**If there are any changes in address, phone or contact information, please email us at [Yale@abbyschools.ca](mailto:Yale@abbyschools.ca).** Since there could be a huge volume of calls, and it is such a busy time of year, we ask that you **DO NOT PHONE**, but email so we have an opportunity to make your changes. Thank you for your consideration.

\*\*\*Please don’t forget to let us know who the student is that you are emailing about.