

INSTRUCTIONS ON HOW TO DO YOUR COURSE PLANNING

Log on to MyEd BC: <https://www.myeducation.gov.bc.ca/aspen/>

(Instructions are in the “how to log on” document on the Yale website under “student portal”)

Go to the “My Info” tab on the top then to the “Requests” tab on the left-hand side. Your screen should now look like this.

You can review your choices and look at teacher recommendations by clicking on the “Exit Entry Mode” link on the main page.

Number of courses chosen. Please don't pay any attention to the number of credits here.

Click on the “Select” button by each subject area. Follow the directions and make your course choices by clicking on the square beside the course. When you have chosen all the courses you want in that subject area, click “OK” at the bottom.

Select	CourseNumber	CourseDescription	Academic level	Credit
<input type="checkbox"/>	MATPH12	ANATOMY AND PHYSIOLOGY 12	Regular	4.0
<input type="checkbox"/>	ABIO-12	AP BIOLOGY 12	Regular	4.0
<input type="checkbox"/>	ACHE-12	AP CHEMISTRY 12	Regular	4.0

Use the pull-down menu or the arrow to get to the next page of choices.

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To undo a choice, go back and un-click the box beside the course, then make your new choice.

Once you have made all your choices, scroll down and hit the "Post" box. You can still go back in and make changes until the cut-off date.

You **must** also choose 2 alternate choices using the alternate selection box.

Your program choices are:

1.	2.	3.	4.
5.	6.	7.	8.
Extended day	Extended day	Alternate	Alternate