



# IMPORTANT PARENT UPDATE:



# ACCESSING TIMETABLES AND REPORT CARDS ONLINE

## Semester 2

Semester 2 timetables are now available for online viewing through the MyEd portal. Instructions for accessing them are attached. Please go slowly, it works better if you take your time. Your student will already be familiar with logging in, as it is the same process they used in course planning. If you are still having problems, please email Yale@abbyschools.ca

Course change opportunities will be made available by counsellors the week of January 21<sup>st</sup>. NOTE: Our timetable is very tight and course changes will be very limited. Course change requests sent in by email will not be considered.

### Do NOT phone the school. We need your email address in order to reset the password.

Once you receive the temporary password and log-on, you will have to change your password again. Please record this password, because you will need it to view your report card as well as do course planning for next year.

### **First Semester Report Cards**

You will receive an email by February 11<sup>th</sup> letting you know report cards are ready for viewing. The report card will appear as a PDF file under "Published Reports" on the top right-hand side of the page when you log-in.

Regarding Demographic Information on MyEd:

More information on demographics will be forwarded to you at a later date. Right now, just familiarize yourself with the information. NOTE: There are many available demographic fields that are not used in high school. *If there is a vital concern, please email Yale@abbyschools.ca.*